EDI Progress Monitoring Working Group: *Priorities at a Glance*

**GOAL 1**
Develop templates that can be used by all EDI working groups to plan their 2022W goals and to later review and report on their progress toward those goals.

- **Action item 1:** Create drafts of goal planning and reflection forms.  
  *Completion date: June 24, 2022*
- **Action item 2:** Consult with faculty who are involved in EDI work to gather their input.  
  *Completion date: June 24, 2022*
- **Action item 3:** Meet with each WG to introduce and explain the forms and to support them as they plan for the year.  
  *Completion date: August 15, 2022*

*Aligns with EDI Task Force Recommendation(s): Progress Monitoring 1*

**GOAL 2**
Initiate a departmental “climate” survey.

- **Action item 1:** Design the survey based on previous examples, consultation from Equity Committee, and pilot testing.  
  *Completion date: January 1, 2023*
- **Action item 2:** Collect survey data from the department community  
  *Completion date: February 21, 2023*
- **Action item 3:** Analyze survey data.  
  *Completion date: March 31, 2023*

*Aligns with EDI Task Force Recommendation(s): Progress Monitoring 1*

**GOAL 3**
Write and disseminate the first annual EDI progress report.

- **Action item 1:** Gather narrative statements and any supporting data from WGs on their progress.  
  *Completion date: May 15, 2023*
- **Action item 2:** Write the report using data from WG reports and the climate survey.  
  *Completion date: June 10, 2023*
- **Action item 3:** Disseminate within department and in public-facing website content.  
  *Completion date: June 30, 2023*

*Aligns with EDI Task Force Recommendation(s): Progress Monitoring 1*